

Please complete the following **5 steps**:

# Sharper CARDS ORDER FORM

**STEP 1**

## SHIPPING ADDRESS

Practice/Business Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_  
 Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Fax: ( \_\_\_\_\_ ) \_\_\_\_\_ Email: \_\_\_\_\_  
(a phone number is required to process your order)  
 Suite/Unit #: \_\_\_\_\_ Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**STEP 2**

## ORDER INFORMATION

Product #	Size/Style	Product Name	Quantity	Price	Total

**Additional Services**

Custom Logo – \$45   
  Envelope Personalization – \$25   
  Digitized Signature – \$45   
  Message Highlighting – \$25   
  Proof – \$10  
 2-Sided Printing – \$35   
  Second Ink Color – \$25   
  Custom Map – \$45   
  Shipped by UPS Air – \$15

Do you have a promo code? \_\_\_\_\_  
The promotion will be applied after your order has been placed, and the code verified for eligibility.

Merchandise Total	Shipping Charge
0.01 - 49.99	8.95
50.00 - 99.99	10.95
100.00 - 199.99	13.95
200.00 - 299.99	18.95
300.00 - 399.99	21.95
400.00 - 499.99	25.95
500.00 and over	5% of order

\*Alaska and Hawaii subject to an additional \$15 surcharge.

<b>Subtotal:</b>	
<b>Shipping:</b>	
<b>TOTAL:</b>	

**STEP 3**

## PERSONALIZATION/MESSAGES

Print your information exactly as you want it to appear, including capitalization and punctuation. Please note that some products have personalization limitations.

**Postcards**

Message # \_\_\_\_\_  
 (or write your own below)

Return Address: (can include phone/fax/email/website)

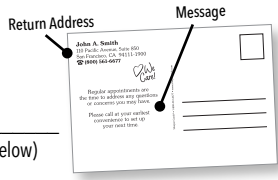
\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**Folding Cards**

Message # \_\_\_\_\_  
 (or write your own below)

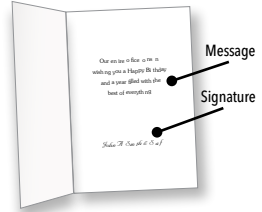
Signature: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**Other Products**

Item # \_\_\_\_\_ Layout: \_\_\_\_\_

Personalization: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Ink Color(s): \_\_\_\_\_

**Custom Message:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Special Instructions:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**STEP 4**

**FREE PERSONALIZATION OPTIONS**

**Message/Return Address Fonts**

Please indicate from one of the following fonts your choice for how you would like your name, address and message to appear. If no choice is indicated, **Souvenir font** will be used.

- Souvenir**  
John A. Smith  
110 Pacific Avenue, Suite 850  
San Francisco, CA 94111-1900
- Helvetica**  
John A. Smith  
110 Pacific Avenue, Suite 850  
San Francisco, CA 94111-1900
- Woodland ITC**  
John A. Smith  
110 Pacific Avenue, Suite 850  
San Francisco, CA 94111-1900
- Goudy**  
John A. Smith  
110 Pacific Avenue, Suite 850  
San Francisco, CA 94111-1900
- Tekton**  
John A. Smith  
110 Pacific Avenue, Suite 850  
San Francisco, CA 94111-1900
- Stone Sans**  
John A. Smith  
110 Pacific Avenue, Suite 850  
San Francisco, CA 94111-1900

**Signature Fonts**

Please indicate from one of the following signature fonts how you would like your name to appear on your folding cards. If no choice is indicated, *Souvenir Italic font* will be used.
















- Souvenir Italic:*  
*John A. Smith & Staff*
- Murray Hill:*  
*John A. Smith & Staff*
- Nuptial Script:*  
*John A. Smith & Staff*
- Papyrus:  
John A. Smith & Staff
- Ex Ponto:*  
*John A. Smith & Staff*
- Goudy Italic:*  
*John A. Smith & Staff*

**Logos**

Add a logo for **FREE!** Please indicate which one you would like on your product. View our complete selection at [www.sharpercards.com/freelogos](http://www.sharpercards.com/freelogos).

Logo # \_\_\_\_\_

or provide your own for a \$45 one-time charge

 <input type="checkbox"/> G03-L	 <input type="checkbox"/> G05-L	 <input type="checkbox"/> G36-L	 <input type="checkbox"/> G04-L	 <input type="checkbox"/> D05-L	 <input type="checkbox"/> D13-L	 <input type="checkbox"/> D10-L	 <input type="checkbox"/> OR02-L
 <input type="checkbox"/> CM01-L	 <input type="checkbox"/> CM31-L	 <input type="checkbox"/> P02-L	 <input type="checkbox"/> E23-L	 <input type="checkbox"/> V21-L	 <input type="checkbox"/> FP14-L	 <input type="checkbox"/> G02-L	<div style="border: 1px solid black; padding: 2px; font-size: 8px;">PRE SORTED STANDARD U.S. POSTAGE PAID NEW YORK, NY PERMIT NO. 1</div> <input type="checkbox"/> G23-L

**Standard Ink Colors**

Available on card/paper products. Some products have a different color selection, please see corresponding catalog pages for reference, or [www.sharpercards.com/personalize/inks.php](http://www.sharpercards.com/personalize/inks.php).

- Black
- Red
- Purple
- Navy
- Burgundy
- Green
- Royal Blue

Other Colors\* \_\_\_\_\_  
\*On magnets, tote bags, tags, promotional giveaways

**STEP 5**

**METHOD OF PAYMENT**

- VISA
  - MasterCard
  - Check Enclosed
  - Please Bill
- Credit Card Number: \_\_\_\_\_
- Expiration Date: Month |\_\_|\_\_| Year |\_\_|\_\_|
- Cardholder Name: \_\_\_\_\_
- Cardholder Signature: \_\_\_\_\_

We extend a \$1000 credit limit on first time orders, net 30 days.

**Billing address for credit card (if different than shipping address)**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Easy ways to complete your order:**



Call **1-800-561-6677**. Service hours are 8am to 8pm EST, Monday to Friday.  
Fax order form to **1-888-251-4454**



Visit us at [sharpercards.com](http://sharpercards.com) any time to view our complete selection of products and promotions.



**By mail:** Sharper Cards  
110 Pacific Avenue, Suite 850  
San Francisco, CA 94111-1900